



BEHAVIOUR POLICY

This Behaviour Policy aims at the wellbeing of the School community and promoting awareness of the high ethical standards which are expected from CSM students. We believe that learning can only take place in a respectful, collaborative, and caring environment and at School we ensure that students understand and demonstrate fundamental human values in order to create a safe and secure place for all students and staff. Our approach to behaviour management reflects the inclusive nature of the school and makes clear that all students regardless of age, gender, sexual orientation, race, ability and disability are treated fairly.

Parents are expected to support the School in encouraging the good behaviour of students at all times. Implicit in the acceptance of a place in the School is an acceptance of the provisions of this policy, and the Home School Agreement.

CSM is an IB World School that expects students and all members of school to model the IB Learner Profile traits at all times.

- “...take responsibility for their own actions and the consequences that accompany them”
- “...act with...a strong sense of fairness, justice and respect for the dignity of the individual, groups and communities”
- “...work effectively and willingly in collaboration with others”
- “...actively enjoy learning...”
- “...show empathy, compassion and respect towards the needs and feelings of others...”
- “...act to make a positive difference to the lives of others...”

Expectations for all Students:

- To be punctual to class and lessons
- Make sure to arrive to lessons with the correct supplies, books and personal tech device
- Hand in homework and assignments by the set deadline and make sure that printing or technology issues do not interfere
- Present own work, without plagiarizing, or correctly acknowledging someone else's work
- Keep classroom, desk and personal areas tidy and clean
- Be responsible for personal belongings
- Develop the attributes of the IB Learner Profile
- Abide by the school's 'ICT Policy'
- In case of absence, make very effort to catch up as quickly as possible by contacting fellow students and teachers
- Display the highest standards of behaviour and treat fellow students, teachers and the School environment with respect, care, tolerance and consideration
- Behave in a manner which respects the interests and feelings of all people with whom they come into contact, whether in or outside the school, when in school uniform or engaged in school activities
- Uphold the reputation of the School at all times



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- Understand that loss or damage to school equipment is own responsibility
- Wear the CSM uniform correctly to school every day
- Speak English only whilst at school, in order to maximize communication skills and to be inclusive
- Take a full active role in school life both in lessons, CAS, MYP Service and Action, and in extra-curricular opportunities
- Inform someone responsible of any concerns regarding another student
- Report any instances of bullying

Students understand that the infraction of any of the above rules at school or any School-sponsored event is considered grounds for corrective action. Depending on the severity and context of the infraction, consequences for student misbehaviour may include: removal from class or school activities, 20- to 45-minute detention, in-school/home suspension, permanent expulsion, essay and letters of apologies. (See Sanctions table below) Permanent expulsion may also be imposed by the School as a sanction for a series of minor misdemeanours. CSM reserves the right to search a student and their personal property if there is a reasonable suspicion.

Unacceptable Behaviour

Any of the actions listed below by a student is sufficient grounds for **immediate permanent expulsion**:

- Carrying weapons, dangerous items, or any object to physical harm another person in School or at any school-sponsored event
- Carrying or igniting flammable materials, including cigarettes, matches or lighters, with the exception of the science classroom, under faculty supervision. Tampering with fire extinguisher equipment or alarms
- Using coarse, foul, threatening and abusive language
- Repeated refusal to follow the instructions of members of the school staff at school and on school trips
- Smoking and possession of drugs, alcohol or other banned substances or materials (see the Drug and Substance Abuse Policy)
- Bullying and Cyberbullying: making discriminatory insults relating to race, ethnic group, gender or sexual orientation, either orally or in writing, through social media, or through phone online chats, anywhere in the School, off-School or during any School-sponsored activities. (see the Anti-Bullying and ICT Policy)
- Displaying sexual misconduct in public whilst in School, off-School, or during School-sponsored activities
- Vandalizing, littering and chewing gum in the School building and schoolyard at any time
- Stealing property including copyright infringement: each of these is cause for expulsion and students will be expected to pay for any damages incurred
- Utilising the School logo, student names, staff names and any School data without authorized consent from the Head of School or Principal
- Repeatedly violating minor School rules, including gum chewing, not wearing proper uniform, eating and drinking in classroom, hallway, or staircases
- Repeatedly behaving in a way which disrupts or impedes the learning of others
- Physical or verbal abuse/threats/assault against students or adults



Breaches of discipline outside the school grounds

The school will report to the police any activity believed to amount to a criminal activity taking place either within the school grounds or outside of its grounds. If the school believes a student may have taken drugs then the School will seek immediate medical advice and may involve the police.

Disciplinary Measures in Primary School

In Primary School, the class teacher will take care with daily matters in a caring and constructive manner. In general, a verbal reprimand and a reminder of the expected behaviour will be enough when dealing with poor behaviour. For more serious or continuing poor behaviour, the full range of sanctions in Middle and High School will be applicable to Primary School students following consultation with and approval by the Principal.

Disciplinary measures in Middle and High School

Infringements of the School Rules and further regulations issued by the School have the following cumulative consequences and at the discretion of the Principal

Level	Sanction
Level 1 Verbal Reprimand	Not listening, low level disruption, no equipment, late /lesson/assembly (once), unkind behavior, producing insufficient work, not submitting homework.
Level 2 Detention, Behaviour note on MB, Parents notified	Low level disruption after L1, no equipment after L1, incorrect uniform, late (twice) repeated poor behavior, negative impact on learning of others, homework not submitted after warning, phone out handed over
Level 3 Detention, Meeting with Head, Target card	Disrespectful to staff, continued low level disruption after L2, failure to attend L2 detentions, no equipment after L2, incorrect uniform (3 rd offense), further poor punctuality after L2, repeated failure to complete homework punctually, phone out not handed over. TARGET CARD
Level 4 Detention, Meeting with Head & Parents, Target Card	Escalation of any event in S1-3, failure to complete Target Card, lesson truancy
Level 5 Suspension/ Expulsion	Permanent expulsion Theft, possession of drugs, illegal items, knives, smoking on site, fighting, persistent bullying, foul/abusive language to staff, racist, homophobic, anti-disability comments, distress to others, behaviour including action on social media likely to harm the school's reputation, persistent breach of school uniform rules. A second suspension is rare as it would usually be a permanent expulsion.

Behaviour Policy

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